

Meeting Minutes

[Boyd Elementary]

Date: [10.21.21]

Time: [3:15PM]

Location: [Zoom]

- I. Call to order: [3:15p.m.]
- II. Roll Call

Roles	Members	Attendance
Principal	Joi Kilpatrick	Present
Parent/Guardian	Sharon Ahmed	Present
Parent/Guardian	Crystal Bailey	Present
Parent/Guardian	Malaika Hopson	Absent
Instructional Staff	Vonetta Williams	Present
Instructional Staff	Deborah Howard	Present
Instructional Staff	Laneeka Gilbert-Jackson	Present
Community Member	Kim Dennis	Present
Community Member	Paige Dees	Absent
Swing Seat		
Student (High Schools)		

Guests Present: [If someone has been invited someone to present to the GO Team, list the name(s) here; you do not have to list observers]

Quorum Established: [Yes/No]

III. Action Items Data Review

- a. **Approval of Agenda:** Motion made by: [Williams]; Seconded by: [Howard]
 Members Approving: Ahmed, Dennis, Bailey, Gilbert-Jackson
 Members Opposing:
 Members Abstaining:
 Motion [Passes/Fails]
- b. **Approval of Previous Minutes:** List amendments to the minutes:
 Motion made by: [Williams]; Seconded by: [Howard]
 Members Approving: Ahmed, Dennis, Bailey, Gilbert-Jackson
 Members Opposing:
 Members Abstaining:
 Motion [Passes/Fails]
- c. **Action Item 1:** [Data Review]

Meeting Minutes

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

d. **Action Item 2:** [Self-Assessment]

Motion made by: [Williams]; Seconded by: [Howard]

Members Approving: Ahmed, Dennis, Bailey, Gilbert-Jackson

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

IV. Discussion Items Strategic Planning

2021 – 2022 Planning

a. **Discussion Item 1:** [Strategic Planning]

b. **Discussion Item 2:** []

V. Information Items (add items as needed)

a. **Principal's Report** [Items were provided by Ms. Kilpatrick (slide presentation).

We have 86.53% student attendance]

b. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. Announcements [None]

VII. Adjournment

Motion made by: [Williams]; Seconded by: [Howard]

Members Approving: Gilbert-Jackson, Dennis, Bailey, Ahmed

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT [4:00p.m.]

Minutes Taken By: []

Position: [Secretary]

Date Approved: [Insert Date the Minutes are **APPROVED** by the GO Team]